

File No. Z-28016/69/2013-SSH
Government of India
Ministry of Health & Family Welfare
(PMSSY Division)

Nirman Bhawan, Maulana Azad Road,
New Delhi-110011

Dated the 4th of April, 2013

To

1. Director, All India Institute of Medical Sciences, Raipur
2. Deputy Director (Admn), All India Institute of Medical Sciences, Raipur
3. Financial Advisor, All India Institute of Medical Sciences, Raipur

Subject: Filling up of sanctioned posts in All India Institute of Medical Sciences, Raipur, Constitution of Ad Hoc Committee for Selection, Constitution of Ad Hoc Committee on Finance and Methodologies for adoption etc.

Sir,

I am directed to say that creation of posts in each of the new All India Institute of Medical Sciences (AIIMS) under Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) had been recommended by the Expert Committees. These posts were to be filled in phases, as per decision of the competent authority. Department of Expenditure, Ministry of Finance has agreed to the filling up the 1st Phase posts, numbering 1145. The matter has been examined in the Ministry taking into account the consultation with the Director, the progress, such as setting up of the medical college, the nursing college, the hospital, the admission of students, the recruitment of faculty, the requirements at AIIMS level, the procedural aspects of constitution of Institute Body under the AIIMS Act 1956 read with the AIIMS (Amendment) Act 2012, the AIIMS Rules 1958 and the AIIMS Regulations 1999 as applicable.

2.0 With the approval of Hon'ble Health & Family Welfare Minister (President, AIIMS), it has been decided that for meeting the functional requirements of the AIIMS, recruitment to various posts mentioned in the Annexes to these instructions may be made after following the methodology/process prescribed hereunder. Hon'ble Health & Family Welfare Minister (President, AIIMS) has also approved the constitution of different Ad Hoc Committees detailed hereunder.

3.0 The PMSSY Project Cell posts as detailed below are being administered by the Ministry and shall continue to be so.

PMSSY Project Cell Posts

S.No	Name of Post	Category	No. of Post	Scale of Pay
1.	Director	Group A	1	80000 (fixed) plus NPA Ceiling limit 85000
2.	Medical Superintendent	Group A	1	37400-67000 + GP Rs.10000
3.	Deputy Director (Admn)	Group A	1	37400-67000 + GP Rs.8700

4.	Financial Adviser	Group A	1	37400-67000 + GP Rs.8700
5.	Superintending Engineer	Group A	1	37400-67000 + GP Rs.8700
6.	Exec. Engineer (Civil)	Group A	1	15600-39100 + GP Rs.6600
7.	Exec. Engineer (Elect)	Group A	1	15600-39100 + GP Rs.6600
8.	Administrative Officer	Group A	1	15600-39100 + GP Rs.5400

4.0 The 1145 posts as detailed below have been created with the agreement of the Ministry of Finance, under Phase-I in the AIIMS. The details of vacant (not yet filled) posts out of these 1145 posts are as in Annex.

Sl.No.	Name of Post	Number of Posts	Group	Scale of Pay & Grade Pay
	A. Faculty		A	
1	Professor	33	A	Rs.37400-67400 + AGP Rs.10500+NPA
2	Additional. Professor	26	A	Rs.37400-67400 + AGP Rs.9500+NPA
3	Associate Professor	39	A	Rs.37400-67400 + AGP Rs.9000+NPA
4	Assistant. Professor	85	A	Rs.15600-39100 + AGP Rs.8000+NPA
	Total (A)	183		
	B. Nursing College and Hospital Services			
1	Professor-cum-Principal	1	A	Rs.37400-67400 + GP Rs.8700
2	Associate Professor (Reader)	2	A	Rs. 15600-39100 + GP Rs.7600
3	Lecturer in Nursing(Assistant Professor)	3	A	Rs.15600-39100 + GP Rs.6600
4	Nursing Superintendent	2	A	Rs.15600-39100 + GP Rs.6600
5	Tutor/Clinical Instructor	17	A	Rs.15600-39100 + GP Rs.5400
6	Dy.Nursing Superintendent	7	A	Rs.15600-39100 + GP Rs.5400
7	Staff Nurse Grade I (Sister Grade I- Nursing Sisters)	231	B	Rs.9300-34800+GP Rs.4800
8	PA to Principal(S)	1	B	Rs.9300-34800+GP Rs.4200

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उप सचिव/Dy. Secretary

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9	Assistant Administrative Officer	1	B	Rs.9300-34800+GP Rs.4600
10	Assistant(NS)	1	B	Rs.9300-34800+GP Rs.4200
11	Assistant. Nursing Superintendent.	51	A	Rs.15600-39100 + GP Rs.5400
12	Staff Nurse Grade II (Sister Grade II)	600	B	Rs 9300-34800+GP Rs.4600
13	Librarian Grade I	1	B	Rs 9300-34800+GP Rs.4600
14	Driver Grade II	1	C	Rs 5200-20200 +GP Rs.2400
15	Lower Division Clerks	1	C	Rs 5200-20200+GP Rs.1900
16	Hospital Attendant Grade III (Nursing Orderly)	40	C	Rs 5200-20200+GP Rs.1800
17	Data Entry Operator Grade A	1	C	Rs 5200-20200+GP Rs.2400
18	Cashier	1	C	Rs 5200-20200+GP Rs.2400
	Total (B)	962		
	Grand Total for One New AIIMS (A+B)	1145		

AD HOC COMMITTEE FOR SELECTION TO GROUP 'A' POSTS

5.0 An *Ad Hoc Committee for Selection to Group 'A' posts* with the following composition, is hereby constituted, till the Institute/Governing Body of the Institute meets and decides otherwise, to carry out the selection process and making recommendations to the Appointing Authority in respect of Group A posts:

- (i) Director, JIPMER, Puducherry -Chairman
- (ii) Director General of Health Services, GoI or his representative -Member
- (iii) Representative of Secretary, D/o Higher Education, Ministry of Human Resource Development, GoI - Member
- (iv) One representative of SC/ST to be nominated by Director, AIIMS Raipur from among persons of appropriate status working in the Institute or some other organization with the approval of Chairman - Member
- (v) One subject expert from each of other mentoring Institutions i.e. AIIMS New Delhi & PGI Chandigarh - Members
- (vi) Director, AIIMS Raipur -Member Secretary


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6.0 The Committee will adhere to the following process/methodology for selection and filling up the Group-A posts:

- (a) The Institute should issue advertisement for the posts in local newspapers where the Institute is located, two English national newspapers (all Metros), two Hindi national newspapers (all Metros) and the Employment News. These advertisements should also be hosted on the website of the MoHFW and the Institute. The print advertisement will briefly mention about the posts and the web portal of AIIMS New Delhi where online applications are to be filed centrally, so as to minimize advertisement costs.
- (b) Qualification, Experience and Eligibility Conditions shall be as per applicable AIIMS Rules/Regulations.
- (c) Designations, Pay scales and Grade pay shall be as mentioned in paragraph 4.0 above. Other conditions of service shall be as per AIIMS, New Delhi Rules/Regulations, as applicable.
- (d) All applications shall be received only online, centrally by AIIMS New Delhi on its website. Prescribed application fees as applicable, in case of AIIMS, New Delhi recruitment process, shall be received online along with the application. After online receipt of applications, and, immediately on closing of the date of receipt of applications, all information and received fees shall be transferred by AIIMS New Delhi to the Institute, so that the process of carrying forward the selection process is done by the Institute under the supervision of the Ad Hoc Committee for Selection. The Institute will make payment to AIIMS, New Delhi the amount asked for by AIIMS New Delhi for providing the centralized online application receipt and forwarding process.
- (e) Reservations shall be as per GoI Rules/ Guidelines in respect of the Institute and responsibility of implementing the reservation policy shall lie with the Director of the Institute.
- (f) Appointing Authority for the posts will be as per Rules/Regulations i.e. AIIMS Rules, 1958 AIIMS Regulations 1999.
- (g) The Ad Hoc Committee for Selection will devise further methodology for selection including written tests, interviews and basis of marking and evaluation etc.
- (h) All records of marking, evaluation and proceedings of the Ad Hoc Committee for Selection shall be maintained in original by the Institute.
- (i) Verification of qualification, experience and eligibility conditions shall be the responsibility of the Institute.
- (j) Probation, NOC, verification of character and antecedents, caste category etc. shall be made applicable by the Institute.

- (k) In case the *Ad Hoc* Committee for Selection considers it appropriate to recommend engaging a person on contractual basis, the same may be recommended only against a regular, sanctioned and unfilled post. The emoluments for a contractual post shall also be recommended by the *Ad Hoc* Committee for Selection, but the emoluments may be given only after concurrence of Financial Advisor and after approval of competent authority.
- (l) The details of the Group-A posts (designation, pay scale, number of posts, etc.) for which selection process is to be carried out by the Committee are at Annex for information of the Committee.

AD HOC COMMITTEE FOR SELECTION TO GROUP 'B' POSTS

7.0 An *Ad Hoc* Committee for Selection to Group 'B' posts with the following composition, is hereby constituted, till the Institute/Governing Body of the Institute meets and decides otherwise, to carry out the selection process and making recommendations to the Appointing Authority in respect of Group B posts:

- a) Director, AIIMS, Raipur - Chairman
- b) Representative of Director, JIPMER Puducherry (duly authorized in writing) - Member
- c) Subject expert from any of the Mentoring Institutions i.e. AIIMS New Delhi or PGIMER Chandigarh or JIPMER Puducherry to be nominated by the concerned Director of the Mentoring Institute - Member
- d) Medical Superintendent of the Institute (in case of posts in the Hospital) - Member
- e) One representative of SC/ST to be nominated by Director, AIIMS Raipur from among persons of appropriate status working in the Institute or some other organization - Member
- f) Deputy Director (Admn.), AIIMS Raipur - Member Secretary

8.0 The Committee will adhere to the following process/methodology for selection and filling up the Group-B posts:

- (a) The Institute should issue advertisement for the posts in local newspapers where the Institute is located, two English national newspapers (all Metros), two Hindi national newspapers (all Metros) and the Employment News. These advertisements should also be hosted on the website of the MoHFW and the Institute. The print advertisement will briefly mention about the posts and the web portal of AIIMS New Delhi where online applications are to be filed centrally, so as to minimize advertisement costs.
- (b) Qualification, Experience and Eligibility Conditions shall be as per applicable AIIMS Rules/Regulations.

- (c) Designations, Pay scales and Grade pay shall be as mentioned in paragraph 4.0 above. Other conditions of service shall be as per AIIMS, New Delhi Rules/Regulations, as applicable.
- (d) All applications shall be received only online, centrally by AIIMS New Delhi on its website. Prescribed application fees as applicable, in case of AIIMS, New Delhi recruitment process, shall be received online along with the application. After online receipt of applications, and, immediately on closing of the date of receipt of applications, all information and received fees shall be transferred by AIIMS New Delhi to the Institute, so that the process of carrying forward the selection process is done by the Institute under the supervision of the Ad Hoc Committee for Selection. The Institute will make payment to AIIMS, New Delhi the amount asked for by AIIMS New Delhi for providing the centralized online application receipt and forwarding process.
- (e) Reservations shall be as per GoI Rules/ Guidelines in respect of the Institute and responsibility of implementing the reservation policy shall lie with the Director of the Institute.
- (f) Appointing Authority for the posts will be as per Rules/Regulations i.e. AIIMS Rules, 1958 AIIMS Regulations 1999.
- (g) The *Ad Hoc* Committee for Selection will devise further methodology for selection including written tests, interviews and basis of marking and evaluation etc.
- (h) All records of marking, evaluation and proceedings of the *Ad Hoc* Committee for Selection shall be maintained in original by the Institute.
- (i) Verification of qualification, experience and eligibility conditions shall be the responsibility of the Institute.
- (j) Probation, NOC, verification of character and antecedents, caste category etc. shall be made applicable by the Institute.
- (k) In case the *Ad Hoc* Committee for Selection considers it appropriate to recommend engaging a person on contractual basis, the same may be recommended only against a regular, sanctioned and unfilled post. The emoluments for a contractual post shall also be recommended by the *Ad Hoc* Committee for Selection, but the emoluments may be given only after concurrence of Financial Advisor and after approval of competent authority.
- (l) The details of the Group-B posts (designation, pay scale, number of posts, etc.) for which selection process is to be carried out by the Committee are at Annex for information of the Committee.

AD HOC COMMITTEE FOR SELECTION TO GROUP 'C' POSTS

9.0 An *Ad Hoc* Committee for Selection to Group 'C' posts with the following composition, is hereby constituted, till the Institute/Governing Body of the Institute meets

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Ministry of Health

and decides otherwise, to carry out the selection process and making recommendations to the Appointing Authority in respect of Group C posts:

- a) Deputy Director (Admn.), AIIMS, Raipur - Chairman
- b) A member of faculty nominated by the Director, AIIMS Raipur- Member
- c) Medical Superintendent, AIIMS Raipur (in case of posts in the Hospital) - Member
- d) Representative of the Mentoring Institution i.e. JIPMER Puducherry to be nominated by its Director - Member
- e) One representative of SC/ST to be nominated by Director, AIIMS Raipur from among persons of appropriate status working in the Institute or some other organization - Member
- f) Administrative Officer, AIIMS Raipur - Member Secretary

10.0 The Committee will adhere to the following process/methodology for selection and filling up the Group-C posts:

- (a) The Institute should issue the advertisement for the posts in the newspapers published from the headquarters of the State where it is located. Advertisements will be published both in Hindi and in the local language of the State where the AIIMS is located. The Institute will also take list of eligible candidates from the local Employment Exchange.
- (b) Qualification, Experience and Eligibility Conditions shall be as per applicable AIIMS Rules/Regulations.
- (c) Designations, Pay scales, Grade pay shall be as mentioned in paragraph 4.0 above. Other conditions of service shall be as per AIIMS, New Delhi Rules/Regulations, as applicable.
- (d) All applications shall be received by the Institute with prescribed fees as applicable. After receipt of applications and, on closing of date of receipt of applications, the process of carrying forward the selection process is done by the Institute under the supervision of the Ad hoc Committee for selection.
- (e) Reservations shall be as per GoI Rules/ Guidelines in respect of each of the Institute and responsibility of implementing the reservation policy shall lie with the Director of the Institute.
- (f) Appointing authority for the posts will be as per Rules/Regulations i.e. AIIMS Rules, 1958 and AIIMS Regulations, 1999.
- (g) The Ad hoc Committee for Selection will devise further methodology for selection including written tests, interviews and basis of marking and evaluation, etc. with prior approval of the Appointing Authority.




- (h) All records of marking, evaluation and proceedings of the Ad hoc Committee for Selection shall be maintained in original by the Institute.
- (i) Verification of qualification, experience and eligibility conditions shall be the responsibility of the Institute.
- (j) Probation, NOC, Verification of character and antecedents, caste category, etc. shall be made applicable by the Institute to the recruitment process.

AD HOC COMMITTEE ON FINANCE

11.0 An *Ad Hoc Committee on Finance* with the following composition, is hereby constituted, till the Institute meets and decides otherwise, (with powers similar to that applicable to the Standing Finance Committee of AIIMS New Delhi as per Rules) to carry out the defined functions:

- | | |
|----------------------------------|------------------|
| (a) Secretary, Dept of HFW | Chairman |
| (b) Director AIIMS Raipur | Member Secretary |
| (c) AS&FA, MoHFW | Member |
| (d) DG, DGHS | Member |
| (e) Director, JIPMER, Puducherry | Member |
| (f) JS (PMSSY) | Special Invitee |

12.0 The expenses on the selection process and the functioning of the *Ad Hoc* Committees will be met out of the Grant in Aid provided to the Institute by the Ministry, with the concurrence of the Financial Advisor of the Institute.


(Oma Nand)

Deputy Secretary to the Government of India

Tel.: 011-23062666

E-mail ID - oma.nand@nic.in

Encl.: As above.

Copy for necessary action to

1. Secretary, D/o Higher Education, MHRD, GoI with a request to kindly intimate to the Chairman of the Committee the name and details of official nominated for the Committee.
2. DGHS, MoHFW, GoI
3. Director, AIIMS New Delhi – also, with a request to communicate name of the nodal officer of the Institute for coordinating the activities mentioned in the para 6(d) and 8 (d) of the letter directly to the Director, AIIMS under intimation to this Ministry.
4. Director, JIPMER, Puducherry
5. Director, PGIMER Chandigarh

Copy also to: PS to HFM; PS to Secretary (HFW); PPS to AS&FA; PPS to AS & DG; PPS to JS (SKN); US (OPS); CEA; LC; Head EU-HLL; PH; AAO; PMSSY Division; Sr Tech Dir NIC for uploading on the website of the Ministry; MS AIIMS; AO AIIMS, SE AIIMS



(Annex to Letter No. Z-28016/69/2013-SSH dated 4 April 2013 Group-A Posts)

I. Faculty position at AIIMS Raipur**A- Sanctioned Posts; B- Appointed/ Selected; C-To be filled (Selection to be made)**

(Includes Faculty selected for Trauma and Emergency)

Sl. No	Name of Department	Prof			Addl Prof			Associate Prof			Asst Prof		
		A	B	C	A	B	C	A	B	C	A	B	C
1	Anatomy	1	1	-	1	1	-	2	1	1	6	5	1
2	Physiology	1	1	-	1	1	-	4	1	3	4	3	1
3	Biochemistry	1	-	1	1	1	-	1	1	-	5	3	2
4	Pathology/Lab Med	1	-	1	3	1	2	1	1	-	6	2	4
5	Microbiology	1	1	-	2	1	1	2	1	1	3	2	1
6	Pharmacology	1	1	-	1	-	1	1	1	-	4	1	3
7	Forensic Med/Toxicology	1	-	1	1	1	-	1	-	1	1	1	-
8	Community Med/Fam Med	1	1	-	1	1	-	1	-	1	7	2	5
9	Gen. Medicine	1	-	1	-	-	-	2	-	2	4	4	1
10	Dermatology	1	-	1	1	-	1	1	-	1	1	-	1
11	Psychiatry	1	1	-	1	-	1	1	-	1	2	2	-
12	Paediatrics	1	-	1	1	-	1	2	-	2	3	3	-
13	General Surgery	2	1	-	1	-	1	3	1	1	3	4	-
14	Orthopaedics	1	1	-	1	-	1	2	1	1	2	2	-
15	Ophthalmology	1	-	1	1	-	1	2	-	2	2	2	-
16	Obstetrics &Gynaecology	1	1	-	1	-	1	2	-	2	3	3	-
17	E.N.T.	1	-	1	1	-	1	1	-	1	2	2	-
18	Radio Diagnosis	1	-	1	1	1	-	2	-	2	3	1	2
19	Anaesthesiology	1	1	-	2	-	2	2	-	1	2	3	-
20	Dentistry	1	-	1	-	-	-	-	-	-	2	2	-
21	Transfusion Medicine & Blood bank	1	-	1	1	-	1	1	-	1	2	2	-
22	Radio Therapy	1	1	-	-	-	-	-	-	-	1	1	-
23	Physical Medicine & Rehabilitation	1	-	1	-	-	-	1	-	1	1	1	-
24	Cardiology	1	-	1	-	-	-	-	-	-	1	-	1
25	Neurology	1	-	1	-	-	-	-	-	-	1	-	1
26	Gastroenterology	1	-	1	-	-	-	-	-	-	1	-	1
27	Nephrology	1	-	1	-	-	-	-	-	-	1	-	1
28	Medical Oncology / Haematology	1	-	1	1	-	1	1	-	1	1	-	1
29	Pulmonary Medicine	1	-	1	-	-	-	1	-	1	2	2	-
30	Endocrinology & Metabolism	-	-	-	-	-	-	1	-	1	1	-	1
31	Cardiothoracic Surgery	-	-	-	-	-	-	-	-	-	1	1	-
32	Neurosurgery	-	-	-	-	-	-	-	-	-	1	-	1
33	Surgical Gastroenterology	-	-	-	-	-	-	-	-	-	1	-	1
34	Urology	-	-	-	-	-	-	-	-	-	1	-	1
35	Surgical Oncology	-	-	-	-	-	-	-	-	-	1	-	1
36	Burns & Plastic Surgery	1	1	-	-	-	-	-	-	-	1	-	1
37	Paediatric Surgery	1	-	1	1	-	1	-	-	-	1	1	-
38	Neonatology	1	-	1	1	-	1	1	-	1	-	-	-

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39	Nuclear Medicine	-	-	-	-	-	-	-	-	-	1	-	1
	Total Appointed/ Selected-83		12			8			8			55	
	Total to be Filled-100			20			18			29			33
	Total Sanctioned-183	33			26			39			85		

II. Nursing faculty position sanctioned at AIIMS Raipur

S. No.	Designation	Sanctioned no. of posts	Selected/Filled	Vacant	Pay Scale and Grade Pay
1	Professor-cum- Principal	1	-	1	Rs.37400-67400 + GP Rs.8700
2	Associate Professor (Reader)	2	-	2	Rs. 15600-39100 + GP Rs.7600
3	Lecturer in Nursing(Assistant Professor)	3	2	1	Rs.15600-39100 + GP Rs.6600
5	Tutor/Clinical Instructor	17	-	17	Rs.15600-39100 + GP Rs.5400

III. Nursing non-faculty position sanctioned at AIIMS Raipur

S. No	Designation	Sanctioned no. of posts	Selected/Filled	Vacant	Pay Scale and Grade Pay
1	Nursing Superintendent	2	-	2	Rs.15600-39100 + GP Rs.6600
2	Deputy Nursing Superintendent	7	-	7	Rs.15600-39100 + GP Rs.5400
3	Assistant Nursing Superintendent	51	-	51	Rs.15600-39100 + GP Rs.5400

(Annex to Letter No. Z-28016/69/2013-SSH dated April 4, 2013- Group-B Posts)

SI No	Designation	Number of Posts Sanctioned	Pay Band + Grade Pay
1	Staff Nurse Grade I (Sister Grade I- Nursing Sisters)	231	Rs.9300-34800+GP Rs.4800
2	PA to Principal(S)	1	Rs.9300-34800+GP Rs.4200
3	Assistant Administrative. Officer	1	Rs.9300-34800+GP Rs.4600
4	Assistant(NS)	1	Rs.9300-34800+GP Rs.4200
5	Staff Nurse Grade II (Sister Grade II)	600	Rs 9300-34800+GP Rs.4600
6	Librarian Grade I	1	Rs 9300-34800+GP Rs.4600

(Annex to Letter No. Z-28016/69/2013-SSH dated April 4, 2013- Group-C Posts)

SI No	Designation	Number of Posts Sanctioned	Pay Band + Grade Pay
1	Driver Grade II	1	Rs 5200-20200 +GP Rs.2400
2	Lower Division Clerks	1	Rs 5200-20200+GP Rs.1900
3	Hospital Attendant Grade III (Nursing Orderly)	40	Rs 5200-20200+GP Rs.1800
4	Data Entry Operator Grade A	1	Rs 5200-20200+GP Rs.2400
5	Cashier	1	Rs 5200-20200+GP Rs.2400

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Deputy Secretary to the Government of India

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उप सचिव / Dy. Secretary
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Ministry of Health & F.W.
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